

## **Project Evaluation by the Quality Control Partners**

**Project evaluation** appraises the progress and performance of a job and compares it to what was originally planned. The primary tool for project evaluation is the **project audit**, which is usually conducted at major milestones throughout the life of the project.

The findings of the project audit are known as the **Audit Report**. Quality Control Partners will present the Audit Reports on final examination day.

### **The Audit Report**

#### **1. Current project status.**

Give an estimate of progress to date. Have milestones been met successfully? Describe the project performance/quality.

#### **2. Future status.**

This is a forecast of what is expected to happen in the project. Are significant deviations expected in schedule, performance, or scope? If so, the nature of such changes should be specified. What critical tasks remain and what is their status?

#### **3. Risk assessment.**

Have any risks been identified that highlight potential for project problems or failure?

#### **4. Information relevant to other projects.**

What has been learned from this audit that can or should be applied to other projects, whether in progress or about to start? In particular, what have you learned that can be applied to your own project?

#### **5. Limitations of the audit.**

What information is missing that prevents you from making a complete audit?