



21400 Magnolia Avenue Huntington Beach, California 92646

Dear Parent or Guardian:

Welcome back to an exciting year of Spanish at Edison! I am Jason Bronkar, your child's Spanish teacher, and I am writing so that I can introduce myself, in the hope that we will remain in close contact.

I believe there is nothing more motivating to most children than their parents, and there is no one who cares more about your child's welfare and success than you. Since we all want your child to do well, I believe we should join forces. I recognize that you may have a difficult time prying information about school, homework, and friends out of your children. Perhaps if we communicate well, this will be less of a problem. For my part, I recognize that I definitely need your help in encouraging your child to be prepared and to work hard, so I'm happy to discuss your child's education whenever you like.

Here is my **contact information**:

Edison High School Office: (714) 962-1356 ext. 4127
Edison email: jbronkar@edisonchargers.com

I check my email every school day, so if your question does not require immediate attention **email is the most convenient way to contact me**. If you decide to call, I will probably be teaching. I may still answer the phone and take a quick message. Otherwise, you can leave a message on my voice mail.

You may come to the school to speak to me if you like--**my room number is 127**. Just try to call ahead so you can be sure I will be there. I teach periods one through four and six. I can meet during period zero or during my conference period, which is fifth. I can often meet at lunch as well.

If you would like to check on your child's progress in class, **student grades and attendance will be posted online** and can be accessed at the **parent and student portal page**. This is an excellent way for you to check on your student's progress in relation to grades and attendance.

I have also created a web page as a tool to be used by you and the students. My web page is not on the edisonchargers.com domain, but at www.cibacs.org/teacherpages/jbronkar. At the web site, parents can check for updates to daily assignments, print out handouts from class, find information about the class policies and procedures, and review contact information. Students will also be able to see samples of their own work and take part in online discussions later in the year. For CIBACS students, I am developing information to keep parents and students updated about upcoming deadlines and projects.

The classroom procedures you should be familiar with are these:

1. Expect an average of a **half hour to an hour of homework** each night. Homework assignments will be written for students on the board in the same place each day as well as on my web page.
2. Students who are absent are responsible for finding out what was missed by looking at the daily class log located on the web page under "assignments."

3. Projects and tests will be weighed heavily. Students must complete all major projects and tests or they will be in danger of receiving a poor grade. Students who receive a D or F on any exam will be required to attend a study review session and to retake the test. If they do not attend, I will call home and leave a message.
4. Plagiarism and cheating are strongly discouraged and a strict policy is in place to combat this problem. A description of the policy is available on the web site and in the class expectations page.
5. An atmosphere of mutual respect must exist in the class in order for learning to occur. Any behavior that is disrespectful to others or myself will result in disciplinary action and will be discussed with you.
6. Cell phones and MP3 players have become a consistent disruption during class and are quite distracting to the class environment. Students who are talking on cell phones, text messaging, or listening to MP3 players without permission will have their devices taken and sent to the office for parents to pick up later. Also, the office will call home when I take these items, and I would appreciate it if you could reinforce not using these items in class by taking them away for a set period of time.

Thank you for taking the time to read over this information. I want you to know that I will do my best this year to help your child be successful in learning Spanish. Although it may be difficult at times, I will try to consistently encourage your child to keep trying even when he or she feels lost or is struggling.

If there is anything you think I should know about your child's needs in the classroom, please send an email or write a note on the bottom half of this page.

I am looking forward to meeting you at Back to School Night. It is an honor to be teaching at a school where the parents value their children so dearly and devote so much to their education.

Sincerely,

Jason A. Bronkar
Spanish Teacher, Edison High School

Please sign below to indicate that you have read this letter. Then, please cut on the dotted line and send the detached portion back with the student.

Student Name (print)

Parent/Guardian Signature

Parent/Guardian email address

Student email address

Any other important information?