

Process Essay Research Paper Rubric

Note Cards

- Correct MLA formatting
- Minimum of 15 Cards
- Needs stamp indicating on time

___/10

Works Cited Page

- Correct MLA formatting – double space, alphabetize, etc.
- Minimum of 4 sources
- Needs stamp indicating on time

___/10

Introduction

- Needs a hook – get reader interested in the process
- Needs a Connector - background on the process; key terms explained; list of steps
- Needs a Thesis Statement answering the prompt – one clear process implied or stated directly

___/10

Steps in a logical order

- Indicate a specific step for each part of the process
- One step per paragraph or section
- All of the important steps must be included

___/10

Clarity of Explanation of Process

- Process must be described clearly and effectively – sentences make sense
- Warnings against possible errors must be included
- All important or relevant information should be described

___/20

Research

- Four sources are included in the body of the essay and cited with MLA citations - Example: “...” (Smith 45).
- Quotes, statistics, and/or specific expert knowledge are evident
- A blending of the information of the four sources is evident; not just a paraphrase of one source

___/20

MLA formatting/fulfills requirements

- Minimum of three pages
- Correct header, name information, 12 point font, 1-inch margins, page numbers

___/10

Conclusion

- Review steps and end with a finished feel

___/10

Grammar/Spelling/Mechanics

___/100

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